

# EMPLOYMENT OPPORTUNITY



## Student Page Position (Union) Renfrew Public Library

The role of Student Page is important and contributes to the ongoing daily success of operations at the Renfrew Public Library. The typical duties of the position includes the shelving of books and other materials, maintaining the proper order of shelved materials and some public service support.

### Qualifications:

- Currently enrolled in secondary school or home-schooled at secondary level
- Proficiency with the internet and able to provide basic IT instruction
- Must be able to stand for long periods of time, kneel or stretch to reach lower and upper shelves, push heavy carts, and pick up bins loaded with material up to 30 pounds
- Desire to work as part of a team, contributing to the overall success of the library
- Must be punctual and able to work every second Saturday 9:00 am – 3:30 pm with the possibility of additional shifts to cover operational needs.
- Hourly wage is \$16.70 per hour (2025 rates).

***Qualified applicants are invited to submit their resume, stating “Renfrew Public Library – Student Page”, by 4:00 p.m., Monday, January 27th, 2025, to:***

Town of Renfrew, Attn: Jenn Fleming, Compensation/HR Specialist  
127 Raglan Street South, Renfrew, ON K7V 1P8  
EMAIL: [jfleming@renfrew.ca](mailto:jfleming@renfrew.ca) (in MS Word or pdf format)

***Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.***