



# Renfrew

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## Town of Renfrew Council Summary

Tuesday, September 10, 2024

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**Full Agenda can be found [here](#).**

**\*\*\* To watch Town Council meeting discussions, please click on the link and you will be directed to the YouTube recording for the listed Agenda item. \*\*\***

**[Presentation of the Arts, Heritage and Culture Master Plan](#)** – DCarr Community Solutions presented the final Arts, Heritage and Culture Master Plan. Their presentation summarized key findings from their research, including insights gathered from local interviews, surveys, and public engagement initiatives. The Master Plan is available on the website [here](#) and the final report will come forward to Council later this fall.

**[Bonnechere River Parks & Trail working Group Update](#)** – Manager of Environment, along with members of the community working group, provided a comprehensive update on the project, including detailed information on its progress to date. Members of the working group highlighted their diverse skill sets, explained their involvement in the project, and the opportunity the trail presents for economic development and residents in Renfrew.

**[Town of Renfrew Q1 and Q2 Quarterly Reports](#)** – CAO Tremblay and members of the senior team presented important highlights from Q1 and Q2. The report included important updates for each department including an overview of activities, key stats, and a future goals.

**[Town of Renfrew Minimum Maintenance Standards](#)** – Town Council adopted the *Ontario Regulation 239/02, Minimum Maintenance Standards (MMS) for Municipal Highways*, as the standard for maintaining Town roads. This will ensure legislative compliance and outlines the various standards required for snow and ice control, road repair, and sidewalk maintenance.

**[Significant Weather Events Policy](#)** – Council passed a new policy to streamline actions during extreme weather. The policy, aligned with Ontario's *Minimum Maintenance Standards (MMS)*, allows the Town to declare a Significant Weather Event when unable to meet MMS requirements. The policy is expected to improve communication with the public during significant weather events, with no financial impact anticipated.

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**Capital and Operating Budget Updates** – Council received a comprehensive capital report from Treasurer Jackson, detailing the status of all capital projects from January to August, along with an operating report covering January to June. The report provided an overview of the budgetary aspects of ongoing projects and their current phases of completion.

**Parks and Recreation and Waterfront Master Plan** – Council adopted the new Parks and Recreation and Waterfront Master Plan. The full master plans are available online [here](#).

**Committee of the Whole Structure Change** - Renfrew Town Council voted to end the current Committee of the Whole (COW) structure effective October 1, 2024. COW will now be incorporated into the regular evening Council meetings on the 2nd and 4th Tuesdays of the month with a revised start time of 5:30 p.m.

**Ma-te-Way Expansion Project Public Feedback and Engagement** – Council directed staff to initiate a 30-day open and anonymous survey to gather public feedback on the Ma-te-Way Expansion Project, following the findings of WSCS Consulting's final report. A Questions & Answers document will be prepared based on the responses and presented to Council, as well as shared publicly.

**Recruitment of a CAO and Director of Infrastructure** – Council approved proceeding with the recruitment of both a Chief Administrative Officer (CAO) and a Director of Infrastructure. Council has awarded the recruitment services to Waterhouse Executive Search at a cost of \$24,000 for the CAO and \$16,900 for the Director of Infrastructure.

**By-Laws: The following by-laws were approved by Council**

- Revised Composition of Renfrew Town Council
- Adopt a Reserve and Reserve Fund Policy
- Adopt *Ontario Regulation 239/02, Minimum Maintenance Standards For Municipal Highways*, as Town of Renfrew Municipal Road Level of Service
- Adopt a Declaration of Significant Weather Policy

**For more information, please contact:**

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