



Renfrew

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Bridging Charm and Convenience

Town of Renfrew Council Summary

Tuesday, February 25, 2025

Full Agenda can be found [here](#).

****** To watch meeting discussions, please click on the link and you will be directed to the YouTube recording for the listed agenda item. Discussions for highlighted items take place at both Council and Committee of the Whole, so may link to a previous meeting. ******

The following items were discussed at Committee of the Whole:

- **Sunshine Coach Agreement:** Council approved an agreement with Sunshine Coach Services to apply for rural transit grants through GrantMatch Corp. at no cost to taxpayers. The decision was expedited and made at the Regular Council Meeting due to the March 4th deadline.
- **Ma-te-Way Park Drive Watermain Replacement:** Council received a report on the Ma-te-Way Park Drive Watermain Replacement project, highlighting frequent breaks in the aging infrastructure. The project may be included in 2025 budget discussions to ensure reliable service for nearby homes and the myFM Centre.
- **Public Works Garage:** Council received a report on the Public Works Garage, highlighting severe structural deterioration, safety concerns, and the need for urgent repairs. Estimated costs for 2025 repairs exceed \$1.3 million, with a 10-year maintenance forecast over \$2 million..
- **Citizen of the Year Awards:** Council received a recommendation for the formation of a 2025 Citizen of the Year Award Working Group, consisting of one Council member, one staff member, and three anonymous community members. The Town will take over responsibility of the annual community awards in 2025, recognizing volunteers and organizations during Canada Day celebrations.

Review of Council Reimbursements: Council discussed amendments to the Council Remuneration Bylaw 92-2022 to clarify sections on Council reimbursements, including mileage, meal allowances, training costs, and expense claims. The changes aim to define key terms, such as "Town

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business," set clear meal reimbursement guidelines, and address conference attendance limits. Further discussion will take place at the March 11th meeting.

- **Proposed Corporate Workplan & Goals:** Council discussed the 2025 Corporate Workplan outlining priorities for the year to align with the Road to 2035 Strategic Plan. The workplan includes goals from each department to guide staff efforts, with progress reported quarterly to Council.

The following items were discussed at Council:

- **Retirement Recognition** – Mayor and Council honoured long-time employee Susan Klinck on her 36 years of dedicated service to the Renfrew Public Library.
- **Two Public Meetings Took Place to Discuss:**
 - **Renfrew East Secondary Plan:** Director Withers presented future land use, transportation, and development policies for the area east of Renfrew. The full plan can be found [here](#).
 - **Water and Wastewater Budget:** Treasurer Jackson presented the 2025 Draft Wastewater and Water Budget with representatives from the Ontario Clean Water Agency (OCWA) in attendance. The proposed budget and presentation can be found [here](#).
- **Downtown Renfrew BIA 2025 Proposed Budget:** Council approved the 2025 Downtown Renfrew BIA Budget.

Council adopted the following Resolutions:

- Council Adopted the 2025 Water and Wastewater Budget
- Council approved the construction of additional sidewalk segments along Argyle Street South and Patrick Avenue as a change order to the Argyle Lochiel Construction Project in the 2025 budget discussions.
- Council directed staff to bring forward costing on moving six cement poles from Rushleau Field to Seeley Field, and further adding two additional poles with associated lights and wiring for consideration.
- Council adopted the Proposed Policy Review Schedule for the years 2025 through to 2030, with annual review ratification of the schedule.
- Council approved the updated Organizational Chart and further that the appropriate by-law amendments be prepared.

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Council approved on a one-time basis the formation of an HR Committee to address an urgent stage three union grievance. Further discussion will be brought back to Council consideration.

The following By-Laws were adopted by Council:

- 14-2025: Adopt Various Human Resource Policies. [Amending Organizational Structure Policy]
- 15-2025: Appoint a Treasurer – Jackson
- 16-2025: Sunshine Coach Services Grant Fee Recovery Agreement
- 17-2025: Adopt the 2025 Water and Wastewater Budget and User Rate Fee

For more information, please contact:

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