



## Minutes of the Renfrew and Area OPP Detachment Board

**September 4, 2024, 10:00 am**  
**Renfrew Town Hall – 127 Raglan Street South, Renfrew**  
**Council Chambers (2<sup>nd</sup> Floor)**

Members Present      Scott Brum, Municipal Representative (Vice Chair)  
                                 Angela Field, Municipal Representative  
                                 Lisa McGee, Municipal Representative  
                                 Steve Parker, Community Representative  
                                 John Proctor, Community Representative  
                                 Connie Tabbert, Municipal Representative  
                                 Robert Tripp, Municipal Representative (Chair)

Non Members Present Carolynn Errett – Recording Secretary

Members Absent      Glen Campbell, Municipal Representative  
                                 Jason Legris, Municipal Representative

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1. Land Acknowledgement

2. Call to Order

The Special Meeting of the Renfrew and Area O.P.P. Detachment Board was called to order by Chair Tripp at 10:03 a.m.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None were noted.

4. Approval of the Agenda

**Moved by John Proctor**  
**Seconded by Lisa McGee**

**That the Renfrew and Area approve the Agenda of the Special Meeting of the Renfrew and Area O.P.P. Detachment Board as distributed.**

**Carried.**

6. Report of the Finance Committee

a. Draft Budget items for discussion

The budget process was discussed and a brief update on insurance was provided. It was noted that the Board will move forward with the OAPSB insurance application.

Discussion ensued regarding the draft budget presented. Concern was raised over the proposed honorarium of \$2,000.00 for all members. It was determined that the minimum remuneration stipulated within the Act should be considered.

Clarification was made on the administrative position that was proposed, and the requirements of the board as an employer.

Through review of the budget, the following motions were put forward:

**Moved by Lisa McGee  
Seconded by Connie Tabbert**

**That the Renfrew and Area OPP Detachment Board approve the honorarium of \$150.00 on a per meeting compensation, to be reviewed at six months of the 2025 budget.**

**Carried.**

**Moved by Lisa McGee  
Seconded by Scott Brum**

**That the Renfrew and Area OPP Detachment Board approve the \$400.00 monthly compensation for the board Chair as noted on the draft budget.**

**Carried.**

**Moved by Scott Brum  
Seconded by Angela Field**

**That the Renfrew and Area OPP Detachment Board approve the total amount of \$14,600.00 for Travel expenses including chair milage, Zone 2 and OAPSB AGM.**

**Carried.**

**Moved by John Proctor  
Seconded by Scott Brum**

**That the Renfrew and Area OPP Detachment Board approve the total amount of \$21,500.00 for Governance and Operational as noted on the draft budget.**

**Carried**

**Moved by Angela Field  
Seconded by John Proctor**

**That the Renfrew and Area OPP Detachment Board approve the total amount of \$45,560.00 for Program expenses as noted on the draft budget.**

**Carried**

It was determined that the proposed 2025 budget will be reviewed within six months to ensure the board is on target and that expenses are adequately identified. The draft budget will be circulated to CAO's and Treasurers of all seven municipalities for comment. It was noted that the draft budget will not be finalized until such time as insurance has been established.

The proportional representation of the board will need to be determined in advance of the adoption of the budget. Initial municipal conversations were based on the O.P.P. funding based model.

b. Additional Items

The following items not listed on the agenda were noted:

- New Mandatory Training has been released by the province. All members are required to complete the training by September 30<sup>th</sup>. The recording secretary will reach out to the training center to confirm enrollment.
- The O.P.P. Torch run will be taking place on September 26, 2024, at 10:00 a.m. Members are encouraged to attend and provide support.

10. Date of Next Meeting

Confirmation of the date, time and location of the next regular meeting of the Renfrew and Area O.P.P. Detachment Board will be provided at a later date.

11. Adjournment

The Renfrew and Area OPP Detachment Board adjourned at 11:47 a.m.

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Robert Tripp, Chair

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Carolynn Errett, Recording Secretary