

## MEETING OF THE RENFREW PUBLIC LIBRARY BOARD

Date & Time: January 15, 2019 at 5pm

Location: Renfrew Public Library Program Room

### MINUTES

#### 1. Welcome and Roll Call

Members Present: Lynda Janney (Chair), Kelly Thompson (CEO), Donna Clark, Jane Donnelly, Andrew Evans (Councillor), Margaret Maloney  
Regrets: Bill Mooney  
Guests: N/A

#### 3. Consensus Agenda

- The Agenda
- Minutes of the Renfrew Public Library Board Meeting from December 18, 2018
  
- CEO/Library Activity Report of Dec 2018
  - Board liked new format of report
  - **Action item:** Chair to contact media re: CEO's appointment to the OPLA Board
  
- Monthly statistics Dec 2018

**MOTION:** Moved by Andrew Evans and seconded by Donna Clark that the Consensus Agenda be accepted. *Carried.*

#### 4. Conflict of Interest

- None declared

#### 5. Financial Statement

- Monthly financial statement for Dec 2018

**MOTION:** Moved by Jane Donnelly and seconded by Margaret Maloney that the Financial Statement for December 2018 be accepted. *Carried.*

- Enabling Accessibility Fund
  - The library was successful in their application for renovating the washrooms in the children's area. The sum of \$20,345.00 will be awarded to RPL for the renovations.

- Summer Positions
  - The CEO has applied for a position through the Young Canada Works grant and will be also applying the Canada Summer Jobs grant in the hopes of being able to hire 2 summer students for 2019. One student position will be for the Children’s Summer Reading program and the other will be involved with a Local History project, as well as providing tech help.

## 6. Business Arising from the Minutes

- 2019 work plan
  - Pushed to next meeting
- Update on program building agenda for 2019
  - The engineer who has looked at the program building also has a design person on staff. He will be entering a quote on the cost of preparing drawings reflecting the costs of making the space usable.

## 7. New Business

- Board member training
  - This will be discussed once the new members are put in place by Council
- Open House for Council
  - **Action item:** CEO to contact Clerk regarding timings and possible dates for an open house. A tour and description of services accompanied by refreshments.
  - Recommendation that council members from surrounding municipalities also be invited

## 8. Closed Session – Pursuant to 16.1 4(b) of the Ontario Public Libraries Act, R.S.O 1990 ~ personal matters about an identifiable individual.

- More specifically to discuss a received public complaint

**MOTION:** Moved by Lynda Janney and seconded by Andrew Evans that the Board enter into a closed session at 5:20pm. *Carried.*

**MOTION:** Moved by Margaret Maloney and seconded by Jane Donnelly that the Board come out of closed session at 5:37pm. *Carried.*

- **Action item:** CEO will follow-up with complainant

**9. Next Meeting – February 19, 2019**

**10. Adjournment @ 5:40pm**