

**CORPORATION OF THE TOWN OF RENFREW**  
**BY-LAW NO. 21-2019**

Being a by-law to establish the position of Economic Development Officer and to authorize an appointment to this position.

WHEREAS Town Council established the provincially-funded contract position of Business Retention and Expansion (BR&E) Coordinator in November 2017 to complete a structured, action-oriented, and community-based approach plan to support local business and general economic development; and

WHEREAS the Town has now been presented with the main deliverable of this initiative; the BR&E Action Plan, that promotes job growth by helping communities learn about issues as well as opportunities for local businesses, and sets priorities for projects to address these needs; and

WHEREAS the Town is now well positioned to commence the implementation stage of the BR&E Action Plan, launch other initiatives, and to take the necessary next steps towards establishing a bona fide economic development program; and

WHEREAS the Council of the Corporation of the Town of Renfrew now deems it expedient to establish and permanently fill the position of Economic Development Officer.

NOW THEREFORE the Council of the Corporation of the Town of Renfrew enacts as follows:

- 1) THAT Renfrew Town Council establish the Non-Union full-time position of Economic Development Officer and adopt the Job Description attached hereto as Schedule "A".
- 2) THAT the Terms and Conditions of Employment for Non-Union Personnel for the years 2015-2019 be amended to include the Economic Development Officer position, and that this position be placed within the 800-899 bandwidth of the current Non-Union Salary Grid.
- 3) THAT the Renfrew Town Council waive the Hiring Policy and authorize the Town Clerk to offer this position to Victoria Thomas and to do such things deemed necessary to finalize and complete this appointment.
- 4) THAT the appointment of Victoria Thomas as Economic Development Officer be effective as of April 1, 2019.
- 5) THAT this By-Law shall come into force and take effect immediately upon the passage thereof.

Read a first and second time this 26<sup>th</sup> day of March, 2019.

Read a third and final time this 26<sup>th</sup> day of March, 2019.

  
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Don Eady, Mayor

  
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Kim R. Bulmer, Clerk